

**Academic Assessment Committee Meeting Minutes**  
**September 11, 2018 – 3:00 pm**  
**President's Conference Room, 226 Tigert**

**Present:** Timothy Brophy, Gail Childs, Rajeeb Das, Margaret Fields, Lily Lewis, Teresa Mutahi, Avner Sidi, Amy Simonne, Laura Spears and Jinying Zhao

**Absent:** Melissa Johnson, Cathy Lebo, Angela Lindner, Lee Morrison, and Toby Shorey

1. **Welcome:** Dr. Brophy began the meeting by welcoming everyone.
2. **September 11, 2018 Minutes:** Dr. Margaret Fields moved to approve the minutes, Dr. Laura Spears seconded the motion, all were in favor and the minutes were approved.
3. **AAP Approvals Requests:**
  - **Team III** – Graduate Certificate Shelter Medicine - **Approved**
  - **Team IV** – Graduate Certificate in One Health – **Conditionally Approved**

All were approved by electronic voting.

4. **2019 Conference Update-** Dr. Brophy with the committee the updated changes for the conference regarding changing the venue because of the budget. Many suggestions were given for a different venue, The Straughn Center, The Brain Institute, Treco Center and Austin Carey Center. They also suggested to get sponsors to help with the budget. Dr. Laura Spears discussed an idea that she is working on regarding publications for the conference.

**Next meeting:** November 13<sup>th</sup>, 3:00 p.m. in 226 Tigert Hall.

Meeting adjourned at 3:30 p.m.